



OFFALY ROWING CLUB

CLUB CONSTITUTION

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Changes Since Last Revision

Proposal	Version	Version Date	Rule	Amendments Overview	Approved At AGM
	0	0			
Revision of Club Rules	1.0	12/02/23	6.1	15 months between AGMs in exceptional circumstances	12 th Feb 2023
Revision of Club Rules	1.2	April 2024	All Rules	Overhaul of Club Rules/Constitution	12 th May 2024
Revision of Club Rules	1.3	12/05/24	All Rules	Adoption of Version 1.2 and proposed amendment at AGM	12 th May 2024



1. Name

- 1.1. For the purposes of this document The Club shall be called Offaly Rowing Club (ORC) and will be affiliated to Rowing Ireland. The Club colours are red and grey (harlequin).
- 1.2. The aims and objectives of the club will be:
 - (a) To offer coaching, competitive, and recreational opportunities in Rowing.
 - (b) To promote the club within the local community and the Rowing community.
 - (c) To manage the boathouse at the 23rd Lock, Grand Canal, Tullamore
 - (d) To ensure a duty of care to all members of the club
 - (e) To provide all its services in a way that is fair to everyone
- 1.3. The "Offaly Rowing Club" logo and name are the property of Offaly Rowing Club. The use the logo and/or the name by members for social media, print or clothing must have the express permission of the committee beforehand to protect the integrity of the club.
- 1.4. Members must ensure that any social media content posted in their name does not defame or bring the club into disrepute.

2. Membership Categories

- 2.1. The membership of the Club shall be divided between the following classes and defined below:
 - (a) Senior
 - (b) Junior
 - (c) Student (3rd Level)
 - (d) Associate
 - (e) Distance
 - (f) Temporary
 - (g) Coaching/Officials
- 2.2. A Senior member shall be any member over the age of 18 years on the 1st January of the current subscription year, and who is not a student.
- 2.3. A Junior member shall be any member under 18 years on the 1st January of the current subscription year, and who is not a student.
- 2.4. A Student member is any member in full time education.
- 2.5. An Associate member is permitted to be on the premises and assist with bank patrol in accordance with Club regulations but will not be allowed in a boat. Associate members do not have a vote in the running of the club. (for the avoidance of doubt should we give an example?)
- 2.6. A distance member is permitted to row up to 15 times per year. Active club members have priority in the use of equipment.
- 2.7. Temporary club membership is offered by the committee at a fee and for a limited period, such fee and period to be determined from time to time by the committee.
- 2.8. Club officials and coaches who are not included in any of the other categories of membership should avail of this category of membership subject to the appropriate fees being paid.

3. Membership of ORC

- 3.1. Those wishing to join Offaly Rowing Club must be approved by the Committee.
- 3.2. The name and address of each candidate must be submitted to the secretary together with a completed application form either in hardcopy or through ClubFlow.io.



- 3.3. All new memberships applications must be presented to the committee for membership by the Club Secretary for consideration.
- 3.4. The election to membership must be agreed by a simple majority vote, at a meeting of the Committee at which a quorum of the Committee must be present. Once approved by the committee, membership only becomes valid on payment of membership fees.
- 3.5. No candidate shall be deemed unsuitable for membership on the basis of gender, marital status, family status, age, disability, sexual orientation, race, religion, or membership of the Traveller community.
- 3.6. Offaly Rowing Club is fully committed to fair and equitable opportunities for all members based on ability/experience/commitment within the available resources that the club can provide with respect to equipment, coaching, supervision and obligations to other members.
- 3.7. Potential members may be excluded on health and safety grounds (subject to risk assessments).
- 3.8. The membership fee is payable before the end of the current year for the following rowing season.
- 3.9. Members are expected to pay all event fees in a timely manner, to the Club Treasurer, prior to any events. Failure to pay any such fees, including equipment transportation costs, will result in the member being excluded from entry in future events. All outstanding event fees, or other fees, will be added to the membership fees for the following year subject to the committee's approval.
- 3.10. Members are expected to comply with the appropriate code of conduct, including all rules, regulations and policies of the Club and all amendments made during the course of the membership. Failure to adhere may be sanctioned by the committee.
- 3.11. All members, regardless of their status or role within the club, must adhere to the Risk Assessments in place or any imposed during the membership period.
- 3.12. All members are required to attend training relevant to the role and status within the club.

4. Voting

- 4.1. Voting at AGMs and EGMs is confined to the following membership categories of fully paid members:
- 4.2. Senior members.
- 4.3. Junior members (or their parents/guardians).
- 4.4. Student members.
- 4.5. Coaching and official members.
- 4.6. Others with family membership who regularly participate in rowing/coaching supervisory activities.

5. Club Officers

- 5.1. The Club shall be governed by a
 - (a) Chairperson - *(elected at AGM)*
 - (b) Captain – *(elected at the Club BBQ)*
 - (c) Secretary - *(elected at AGM)*
 - (d) Treasurer - *(elected at AGM)*
 - (e) Safety Advisor - *(elected at AGM)*
 - (f) Parents Representative - *(elected at AGM)*
 - (g) Masters Representative - *(elected at AGM)*
 - (h) Child Welfare Officer - *(elected by the outgoing committee)*
 - (i) Head Coach - *(elected by the outgoing committee)*
 - (j) Public Relations Officer - *(elected at AGM)*

(Further positions may be added as deemed necessary by the committee)



- 5.2. The Designated Liaison Person (DLP) and Child Welfare Officer (CWO) are appointed by the outgoing committee prior to the AGM.
- 5.3. Head Coach are appointed by the outgoing committee prior to the AGM.
- 5.4. All officers and committee members will be adult members of the Club and may be drawn from the associate membership. All appointed Officers and elected committee members are also considered "members" and must adhere to the club rules.
- 5.5. The Captain shall be appointed at the club barbeque.
- 5.6. All Officers will retire each year immediately prior to the AGM but will be eligible for reappointment if they so wish. Officers may sit no more than two consecutive terms on the committee unless it can be determined at the AGM that there are no other nominations from the membership to the role; the role cannot be filled by any other means; and the retired officer is willing to accept the role for a further year.
- 5.7. Retiring Officers who are not re-elected are eligible for nomination at the next AGM.

6. Election of Officers

- 6.1. The officers and committee shall be elected at the Annual General Meeting to be held within six months of the close of the financial year. In exceptional circumstances, up to fifteen months may elapse between Annual General Meetings.
- 6.2. Any vacancy occurring during the season shall be filled from the club membership subject to the committee's approval by a simple majority vote.
- 6.3. Only members of at least three years standing will be eligible for election. However, if a suitable candidate is not available, a member of less than three years standing, with a suitable skill set, may be proposed at the AGM, or appointed during the season.

7. Management of Meetings

- 7.1. The Chair shall preside at all meetings and Committees of the Club and in his/her absence any committee member who shall be elected thereto by a majority of the members present, may take the Chair.
- 7.2. No motion to be entertained unless seconded. The proposer to address the Chair who shall put the question, and who, in the event of a tie, shall have a casting vote if necessary.
- 7.3. All voting at Annual General Meetings or Extraordinary Meetings of the Club shall be by simple majority ballot and no vote at any election or meeting shall be taken by proxy.

8. Annual General Meetings

- 8.1. Annual General Meetings may, in exceptional circumstances, be held up to fifteen months from the previous Annual General Meeting. The Secretary shall circulate a notice a minimum of twenty-one days in advance of such a meeting with the following standing agenda:
 - (a) Notices
 - (b) Accounting Report
 - (c) Adoption of minutes from previous AGM and/or EGM
 - (d) Secretaries Report
 - (e) Outgoing Captains Report
 - (f) Appointment of Club Officials
 - (g) Vote on revision to Club Rules/Constitution



(h) AOB (as deemed in order by Chair)

(i) President's Address

- 8.2. Rules changes proposed by the outgoing committee will be presented to the members when notification of the AGM is issued. Rule changes from named members must be submitted by email to the club secretary within 5 days of the receipt of notification of the AGM to be deemed eligible for voting. Any rule change proposed from the membership must be provided with the rationale for the change.
- 8.3. Agenda items under AOB must be submitted to the club secretary within 5 days of the receipt of notification of the AGM. Any submission will be reviewed by the committee and deemed admissible/inadmissible.
- 8.4. Extraordinary General Meetings may be summoned by a quorum of Directors or in their absence from the State, the quorum may be constituted from the committee, stating the business proposed to be discussed at such meeting. Such requisition must be handed to the both the Club Secretary and the Board Secretary who shall have it posted up in the clubhouse fourteen clear days prior to the meeting.
- 8.5. The right to request an EGM also lies with one-tenth of the eligible voting membership. The petition of EGM shall be presented to the Secretary and shall be accompanied with signatures of the eligible voting members and detailed circumstances why the EGM is being requested. Where considered valid, notice of the EGM is to be issued to all members along with an accompanying agenda.
- 8.6. Any decisions made by majority resolution at an Extraordinary General Meeting shall be subject to approval at Annual General Meeting before coming into effect unless otherwise determined by majority at Committee meeting.

9. Management of the Club

- 9.1. Offaly Rowing Club is a company limited by guarantee, governed by a board of directors. The board of directors meets once a year, prior to the AGM, unless a meeting is requested by the elected committee. The property of the Club shall be vested in the Directors.
- 9.2. The number of directors should not be less than two and not more than seven. Directors should not hold additional roles or sit on the committee in any role.
- 9.3. Subject to 9.1, the general management of the property and affairs of the Club shall be entrusted to the Committee who shall meet quarterly and otherwise when summoned by the Secretary; five committee members are required to form a quorum.
- 9.4. Any full member can request a meeting with the committee or relevant subcommittee. This request must be submitted in writing, detailing the proposed agenda/discussion points to secretary.offalyrowingclub@gmail.com. The committee will determine the appropriateness of the meeting, and if agreed, will schedule this at a mutually convenient time. If the committee refuses such a request, they will respond, outlining their rationale and communicating the same to the board of directors.
- 9.5. The committee is responsible for the day to day running of the club and committee decisions must be adhered to by all members, regardless of status or role within the club.
- 9.6. The committee will always adhere to the articles of association and report to the board of directors as required.
- 9.7. The committee may appoint subcommittees as appropriate.
- 9.8. A Development Sub-Committee will be established by the outgoing committee and may include persons from the general membership. The sub-committee will consist of two or more members.



10. Membership Fees

- 10.1. The annual membership fees for all categories of members shall be proposed by the committee and agreed at the Annual General Meeting.
- 10.2. The annual membership fee shall be payable with membership application on the 1st January. Members will cease their membership of the club if fees are not paid within 3 weeks of the payment request notification been issued. Such persons will have to reapply for membership thereafter to the committee in line with Section 3 and its subsequent clauses.

11. Complaints procedure

- 11.1. Prior to raising a written complaint (*of a non-safeguarding nature*) to the committee, and to mitigate any unnecessary escalation, and where deemed appropriate, all members are required to attempt a de-escalation of the conflict/dispute by direct communication between the parties in an informal manner. A neutral party (club member or otherwise) can be provided to assist in this informal process where it is deemed appropriate. Details of all attempts to de-escalate the issue must be included in the written complaint.
- 11.2. All disputes within the club in the first instance are an internal matter for the club and will be managed by the club.
- 11.3. The ORC Complaints & Disciplinary Procedure should be followed on receipt of any written complaint.
- 11.4. Where a verbal complaint is made, the complainant will be first requested to attempt a de-escalation of the dispute through an informal process. Where such an attempt has been made, or where the nature of the complaint is such that an informal engagement is not deemed appropriate, the complainant is requested to put the complaint in writing along with all relevant information required to determine its merits. Verbal complaints will not be processed in a formal manner.
- 11.5. Complaints are to be submitted in writing to: secretary.offalyrowingclub@gmail.com.
- 11.6. A complaint lacking in any arguable basis or merit in either law or fact or instituted without sufficient grounds serving only to cause annoyance, is considered frivolous or vexatious and may be rejected for investigation. Such complaints are considered a serious breach of the code of conduct and member(s) may be subject to disciplinary action potentially leading to the removal of the member from ORC.
- 11.7. A complaint made in bad faith (where a member has made a complaint that they knew was untrue or proved to be untrue following investigation), or where the procedure for making a complaint is being misused by the complainant is considered a serious breach of the code of conduct and the member(s) may be subject to disciplinary action potentially leading to the removal of a member from ORC.
- 11.8. The complaint information will be passed to the Disciplinary Subcommittee by email within one week (or as short a timeframe as possible given the availability of committee members) This sub-committee is appointed by the committee post AGM and may include appointees taken from the general membership if deemed appropriate by the committee. The club secretary is included for administrative purposes. The sub-committee may be expanded on an adhoc basis as required.
- 11.9. The complaint is recorded in the complaints electronic log (maintained securely by the club secretary).
- 11.10. If the complaint relates to a specific person, they will be informed and given a fair opportunity to respond.
- 11.11. Complaints should be acknowledged by the person handling the complaint within one week. The acknowledgement should say who is dealing with the complaint and when the complaint can expect a reply.



- 11.12. Complainants, and other named members, must provide all information relative to the complaint as requested by the sub-committee, so that a determination can be made in a timely manner. If any relevant information requested by the sub-committee is not provided by the complainant within the specified period of time, the complaint will not be processed further, and the matter will be considered closed.
- 11.13. Ideally complainants should receive a definitive reply within four weeks. If this is not possible, a progress report should be sent with an indication of when a full reply will be given.
- 11.14. The reply to the complainant should describe any action taken to investigate the complaint, the conclusions from any investigation, and any action taken as a result of the complaint.
- 11.15. If the complainant feels that the problem has not been satisfactorily resolved, they can request that the complaint is officially reviewed by the Directors of Offaly Rowing Club
- 11.16. This must be done within two weeks of receiving Offaly Rowing Club's response.
- 11.17. Any complaint made during the period that an Elected Committee holds office, and which is subject to an open investigation, shall remain assigned to the original Disciplinary Sub Committee to investigate in the event of the election of a new committee. In the event that a member of the original Disciplinary Sub Committee withdraws, a new member may be appointed subject to need.
- 11.18. Where the Disciplinary Sub Committee determines that the Elected Committee has not fulfilled its obligations with respect to their recommendations, they can request that the complaint, their subsequent investigation and their determination be officially reviewed by the Directors of Offaly Rowing Club.
- 11.19. The club reserves the right to implement a mediation or adjudication process between individuals to mitigate the risks to the club.
- 11.20. Any member who is a named party in a complaint or a dispute, regardless of their role or status within the club, must recuse themselves from any investigation, decision-making or appeal process connected with the complaint or dispute.

12. Removal and Discipline of a Member

- 12.1. Any member of ORC who disturbs the harmony and wellbeing of the Club or brings the Club into disrepute, shall be subject to such censure as the committee/board of directors chooses.
- 12.2. Failure to engage or co-operate in the disciplinary process is considered a serious breach of the code of conduct and the member(s) will be subject to disciplinary action.
- 12.3. Should circumstances arise, which, for the wellbeing, harmony and the development of the Club, would require the permanent removal of any member, a power to that effect shall rest with the majority of the voting members present at a Committee Meeting called solely for that purpose. Voting will be carried out by secret ballot and will be subject to verification by a minimum of two committee members. This course of action can only be taken where the following has been undertaken:
 - (a) The Disciplinary Sub Committee has made a determination with respect to the complaint having given due consideration to its validity.
 - (b) The Elected Committee has given due consideration to the past conduct of the member(s) so that the determination of the Disciplinary Sub Committee is not taken in isolation of the complaint made.
 - (c) The Elected Committee must agree by simple majority, that the complaint meets the threshold of warranting the removal of the member from the club i.e. their continued presence is considered detrimental to the harmony, wellbeing and development of the club.



- (d) The member will be first be asked to relinquish their membership from the club, and in certain instances, abide by certain conditions imposed by the elected committee.
- (e) Where the member refuses to relinquish their membership or refuses to relinquish it and abide by the conditions imposed by the elected committee, or fails to communicate with the elected committee to discuss the request to resign, a written notification terminating membership (with or without certain conditions imposed by the committee) will be issued. Any appeal must be lodged with 14 days via company secretary for referral to the Board of Directors clearly stating the grounds for the appeal. During the appeal process, the member cannot attend the club grounds, communicate or interfere with any club official/director and may be requested not to attend any rowing events which Offaly Rowing Club are scheduled to attend.
- (f) Where the member is removed by the committee, membership fees unused for the remainder of the year, will be immediately issued to the removed member.

- 12.4. No member can be removed solely on the grounds nine grounds of gender, marital status, family status, age, disability, sexual orientation, race, religion, and membership of the Traveller community.
- ~~12.5.~~ As an alternative to the removal of a member from the club, the committee may suspend the member for a period of time deemed appropriate to the finding against the member. Any appeal must be lodged with 14 days via company secretary for referral to the Board of Directors clearly stating the grounds for the appeal. During the appeal process, the member cannot attend the club grounds, communicate or interfere with any club official/director, and may be requested not to attend any rowing events which Offaly Rowing Club are scheduled to attend.

13. Crews

- 13.1. The Head Coach shall have the power to form Crews. They may delegate this power to the coach appointed to each training session.
- 13.2. The Head Coach shall appoint a coach to each training session.
- 13.3. Boats will be allocated by the Head Coach. Should any dispute arise as regards rowing in any particular boat or boats or use of any equipment, this will be settled by the Head Coach. If this is not successful, the matter will be referred to the committee.
- 13.4. Any crew member guilty of insubordination may be subject to the club's disciplinary procedure.
- 13.5. Crews in training shall have priority in the use of equipment at the discretion of the head coach.
- 13.6. No parent or guardian may interfere with the selection of crews at training sessions. Such interference may be subject to the club's disciplinary procedure.

14. Competition

- 14.1. All crews sent by the Club to compete in any competition, shall be formed or approved by the Head Coach in consultation with the relevant coaches.
- 14.2. All competition entries shall be managed by the secretary in conjunction with the head coach.
- 14.3. No member shall be permitted to enter themselves into Rowing Ireland Events without written consent from the head coach.
- 14.4. All fees must be paid in advance of competition entry.
- 14.5. All members shall be expected to represent their club when attending events to the highest standard possible and comply with all the rules and regulations of the event.



- 14.6. No parent or guardian may interfere with the selection of crews at competition events. Such interference may be subject to the club's disciplinary procedure.
- 14.7. The Head Coach in conjunction with the committee will determine competition events to be attended.
- 14.8. Where the committee has made a decision not to attend an event(s) as a club, the non-attendance at all RI events must be adhered to. In certain circumstances, members may request approval to attend from the committee.

15. Rowing Ireland

- 15.1. The Club shall affiliate to Rowing Ireland and shall pay annual affiliation fees as levied from time to time by Rowing Ireland
- 15.2. All rowing members who wish to compete at Rowing Ireland events will be required to register, and remain so registered, with Rowing Ireland according to the rules of Rowing Ireland.
- 15.3. The committee shall nominate one or more delegates to attend General Meetings of Rowing Ireland and to represent the views of the Club at such meetings as mandated by the committee.

16. Equipment

- 16.1. It is the responsibility of members to inform club officials if they notice any fault with club equipment, which must be then labelled as faulty until risk assessed and repaired as appropriate.
- 16.2. Any damage incurred to club property during rowing activities must be immediately notified to the coach in charge of the training session or competition event.
- 16.3. Members shall be responsible for any loss or damage, through wilfulness or neglect, done to any Club property or other clubs' property while in their charge. The amount will be determined by the committee.
- 16.4. Any member refusing to abide by the committee decision shall be liable to expulsion from the Club and to legal proceedings instituted for recovery of the amount so determined in Clause 16.3.
- 16.5. Any equipment returned from repair can only be used once confirmation is obtained from the Head Coach that the repair has been completed and the equipment is safe to use.
- 16.6. The committee will levy a charge on any member for storage of boats or other equipment on club premises. For the avoidance of doubt, members must provide their own insurance for their own equipment.
- 16.7. In the event that private boats are left in unpaid storage, the club will contact the owner to arrange their removal four months after fees fall due. If the situation is not remedied, the boat will become the property of ORC, and may be sold with proceeds returned to the owner, or their estate, less any fees and expenses due to ORC

17. Use of Facilities by other Clubs and Organisations

- 17.1. The committee may from time to time enter into agreement with other clubs or a national body to allow members of such bodies to avail of the facilities or equipment of Offaly Rowing Club. Licences, fees, or rental charges as deemed appropriate will be set by the committee in relation to each individual case. The third party must indemnify ORC and any third party as required.
- 17.2. The committee will ensure that any agreement, licence, or contract will not in any way inhibit the right and freedom of Offaly Rowing Club to gain free and unfettered access to and use of its site, facilities and equipment. No such agreement shall be entered into, or by extension of time or use allowed to



become an agreement, which in any way gives rights to another club or organisation to the use by law of the site, facilities or equipment of Offaly Rowing Club.

- 17.3. Any club to whom such a licence, agreement or contract is given will be bound to use such site, facilities or equipment in accordance with the rules, direction and practices of Offaly Rowing Club
- 17.4. Exceptions to 16.2 of this rule shall only be made in an Extraordinary General Meeting called for that purpose. Such resolution must be carried by three fourths of the members present.

18. Compliance

- 18.1. Offaly Rowing Club is fully committed to maintaining its governance policies and procedures to be in compliance with all relevant national legislation, public health guidelines and directives from its national governing body, Rowing Ireland.
- 18.2. Changes to governance that are required by such laws, guidelines and directives will be presented to the membership as appropriate but will not be required to be approved at an AGM/EGM, due to their statutory nature.
- 18.3. The committee reserves the right to alter the rules as required between AGM's. Members will be informed of these changes and will be asked to approve significant alterations at the next AGM, as appropriate.

19. Safeguarding

- 19.1. Offaly Rowing Club is committed to safeguarding young people through compliance with Safeguarding Guidance issued by Rowing Ireland and Sports Ireland.
- 19.2. All members are obligated to ensure that a safe and risk-free environment is provided for our junior members.
- 19.3. All adult members of Offaly Rowing Club are required to undergo Garda vetting, and complete appropriate safeguarding training, and any other training as required.
- 19.4. Members are responsible for informing the Designated Liaison Person of any safeguarding or welfare concerns with respect to a junior member.
- 19.5. The Designated Liaison Person is responsible for reporting allegations or suspicions of child abuse to TULSA Child.

20. Liquor or Illegal Substances

- 20.1. No excisable liquor or illegal substances shall be consumed on club premises or at competition events attended by ORC. However, at the clubs Annual Barbeque, adult members are permitted to consume their own alcohol responsibly.

21. Confidentiality

- 21.1. No member shall divulge or discuss outside the Club, any information officially communicated to him/her regarding Club business or any circumstances relating to ballots or to any differences which may arise between members of the Club. Members who breach this rule may be sanctioned by the committee.



22. Correspondence

- 22.1. In the first instance all correspondence should be sent to the secretary, at secretary.offalyrowingclub@gmail.com. Any correspondence to be posted should be posted to the club's registered address.

23. Notice of Rules

- 23.1. The rules of the Club shall be posted on the Club website and on the noticeboard at the clubhouse.

24. Amendments to the Constitution

- 24.1. All significant, non-legislative, amendments to rules/constitution, or new rules adopted by the committee during the year shall be brought to the AGM or EGM by the committee for adoption. The club must implement all relevant legislative changes, including public health guidance, and these do not need the approval of the AGM/EGM.

25. Equity Policy

- 25.1. ORC is committed to ensuring that equity is incorporated across all aspects of its development. In doing so it acknowledges and adopts the following definition of sports equity:
"Sports equity is about fairness in sport, equality of access, recognising inequalities and taking steps to address them. It is about changing the culture and structure of sport to ensure it becomes equally accessible to everyone in society."
- 25.2. The club respects the rights, dignity and worth of every person and will treat everyone equally within the context of their sport, regardless of age, ability, gender, race, ethnicity, religious belief, sexuality or social/economic status.
- 25.3. The club is committed to everyone having the right to enjoy their sport in an environment free from threat of intimidation, harassment and abuse.
- 25.4. All club members have a responsibility to oppose discriminatory behaviour and promote equality of opportunity.
- 25.5. The club will deal with any reported incidence of discriminatory behaviour seriously, according to club disciplinary procedures.

26. Finance

- 26.1. The club shall maintain an account for the "Day-to-Day Expenditure" of running the club.
(a) Any withdrawal, transfer or use of the club funds from the "Day-to-Day Expenditure" account should hold the signatures of the Treasurer plus up to one other officer.
- 26.2. The club should maintain a "Development Fund" for the purposes of developing club facilities and equipment.
(a) Any withdrawal, transfer or use of the "Development Fund" established for the development of Offaly Rowing Club requires the elected club committee to have majority approval and requires the subsequent approval of the Directors of Offaly Rowing Club. Approval will be granted subject to simple majority ballot at Director level.
- 26.3. The Club Treasurer will be responsible for maintaining the finances of the club.
- 26.4. An audited statement of annual accounts will be presented by the Treasurer at the AGM.
- 26.5. All club monies will be banked in an account held in the name of the club.



- 26.6. All grants and sponsorship received shall be lodged into the Development fund.
- 26.7. A minimum 25% of income generated through membership, TT entries, collections or other sources (excluding grants) should be lodged to the Development Fund. Any change to this minimum percentage shall be agreed at the AGM. Amounts in excess of this are at the discretion of the of the elected committee.

27. Dissolution

- 27.1. A resolution to dissolve the club can only be passed at an AGM or EGM through a majority vote of the membership.
- 27.2. In the event of dissolution, any assets of the club that remain will be vested in Rowing Ireland.
- 27.3. All locks will be immediately changed on the clubhouse/ club grounds and access will be prohibited. Keys will be retained by the Board of Directors
- 27.4. All boats and equipment under private ownership should be immediately removed from the club under the supervision of persons designated by Rowing Ireland to ensure assets vested to Rowing Ireland are protected. Any equipment not removed within 2 weeks of notice will become vested to Rowing Ireland.
- 27.5. All debts are to be honoured and the balance of paid membership refunded before the cash assets are vested in Rowing Ireland wherever possible.
- 27.6. The lease entered into with Waterways Ireland will be terminated.
- 27.7. Insurances will be ceased once all equipment is removed.
- 27.8. No member is entitled to remove any club property under any circumstances.
- 27.9. All social media (club Facebook / Instagram etc) should be closed down with immediate effect.