



## Offaly Rowing Club

### Photography and Recording Policy

| Version                                            | Date                         | Author             | Changes      |
|----------------------------------------------------|------------------------------|--------------------|--------------|
| 0                                                  | 5 <sup>th</sup> January 2022 | Offaly Rowing Club | New Document |
| Approved: <i>Brenda Colgan Chairperson 11.1.22</i> |                              |                    |              |



## Introduction

Offaly Rowing Club endorses the use of photographs and use of videoing of shoots, training and coaching sessions, and events to promote our sport in general.

This Policy is designed to bring together safeguards to minimise the risk or threats that inappropriate use of photographs or the recording of images may pose, particularly for our junior/vulnerable members.

Coaches are permitted to film rowers as a coaching aid. Filming is prohibited in changing rooms, or may cause a safety risk e.g., on the water (reference: Code of Conduct & Good Practice for Coaches and Club Officials).

These safeguards permit and facilitate:

- the recording of relevant and suitable material to promote rowing and Offaly Rowing Club,
- the photographing and recording of the enjoyment gained by participating in our sport,
- coaches to use the latest technology in the delivery of training skills
- enable Offaly Rowing Club to promote its activities in a safe and non-threatening manner.
- use on the Offaly Rowing Club and our club websites or social media channels,
- display on printed material or display boards.

Our key concerns regarding the use of images and photographs of children/young people relate to:

- The possible identification of children when a photograph is accompanied by personal information and its inappropriate use thereafter.
- The inappropriate use, adaptation or copying of images for use in child pornography, bullying, or for illegal or inappropriate website use.
- The taking of inappropriate photographs or recorded images of children.

Offaly Rowing Club will always strive to adopt a common-sense approach when deciding on what may or may not be appropriate as we do not wish to prohibit the recording of shoots, coaching or celebrations at any level using photography or by recording on video equipment.

This Policy aims to provide clarification for all concerned.

## The Policy



1. Offaly Rowing Club obtains permission from parents/guardians and juniors for the consent of the taking and publication of images and recording of video to promote Offaly Rowing Club. Such permission will be informed of on Membership application form, and will not be required subsequently during the membership year.
2. All junior members featured in images or recordings must be appropriately dressed.
3. The photography or recording should focus on the activity rather than a particular young person. No personal details relating to the young person should be revealed as accompanying materials to the photograph or recorded image.
4. Clubs, coaches and volunteers should be permitted to use video equipment as a legitimate coaching aid and as a means of recording special occasions; however, care should be taken in the dissemination, storage and use of such material.
5. Filming in changing rooms, by any member (junior or adult), coach or parent/guardian is prohibited. It is also prohibited where it may cause a safety risk e.g., on the water.
6. Offaly Rowing Club may appoint an official photographer at events, who will be readily identified. Competitors will be advised of this.
7. If any Offaly Rowing Club members are unhappy about any photography they may request it's cessation.
8. Crew photographs may be taken of junior members. But within media and any social media, a rower will not be named in the position in which they may be standing or seated in the crew photograph. This is a precautionary measure arising from possible misuse of photographs to exploit a junior in other sports.
9. It is recognised that on certain occasions individual young people may receive recognition and may be presented with an award. When this happens in the case of a junior rower, certain levels of sensitivity and indeed common sense are required and a balance should be drawn between the publication of a photograph of an individual, who may or may not be named, and the safety aspects of publication. Any such photography or recording of events that involves individual presentations should be discussed in advance of the event and agreement reached with all parties, including the association, club, parents, and the young person themselves, as to what is and what is not permitted.
10. Any individual – parent, mentor, member, supporter or person from the wider public – who has concern in respect of any inappropriate picture taking, use of images or



recording relating to Offaly Rowing Club should report to Offaly Rowing Club's **Children's Officer** or **Designated Liaison Person** or to the **Offaly Rowing Club Chairman**, or any **club official**. The official must then follow Offaly Rowing Club's Safeguarding Procedures.

11. The person with the initial concern may also bring it to the attention of the relevant statutory authorities if they deem it appropriate.
12. However, if an event is taking place, involving junior athletes, a person in charge/mentor, or club personnel is entitled to request a person to desist from taking photos if they feel that such action or photography may be inappropriate. A coach / administrator, supporter or spectator may bring such incident/incidences to the attention of Offaly Rowing Club or club official and ask they address the matter forthwith.
13. These rules and policies are subject to alteration. Any such changes will be notified to the membership, and will be displayed on the club noticeboard. It is the responsibility of the members to make themselves aware of the changes, once notified.